

Chancellor's CABINET HIGHLIGHTS



This is a publication of the Contra Costa Community College District Chancellor's Office to Employees of the District.

Members of the Chancellor's Cabinet: *Helen Benjamin*, Chancellor; *Peter García*, President, LMC; *Diane Scott-Summers*, Interim President, DVC; *McKinley Williams*, President, CCC; *Eugene Huff*, Interim Vice Chancellor, Human Resources and Organizational Development; *Mojdeh Mehdizadeh*, Vice Chancellor, Technology Systems Planning and Support; *Kindred Murillo*, Special Assistant to the Chancellor, Finance and Facilities; *Doug Roberts*, Interim Vice Chancellor, Finance and Administration; *Ted Wieden*, Interim Special Assistant to the Chancellor

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Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to effectively educate students and meet the needs of our communities in partnership with classified staff, faculty, and other managers.



Registration

Processes and recommendations for providing a more stable registration environment are underway. One of the plans under consideration is piloting Districtwide registration of all students at all colleges based on the number of units completed anywhere in the District. This idea is being considered to help avoid a massive crush of students, all trying to register at the same time (which caused many of the hardware problems in December of 2006).

Bond Allocation

The colleges are continuing to work on their educational master plans. At the February 2007 Board meeting, contracts were approved for architectural firms to work with the colleges to develop integrated facilities master plans, using the educational master plans. The following firms were selected: Perkins-Will for CCC and tBP Architects for both DVC and LMC. Due to the seismic issues at CCC, additional funding will be sought from the State Chancellor's Office.

Solar Photovoltaic Project

The solar photovoltaic project with Chevron is moving forward. Overhead panels will be installed in lot 9 at CCC, in lots 1 and 4 at DVC and in lots B and C at LMC. The maximum energy produced by all of these panels will be approximately 2.6 mega watts. The design used at CCC will be the 'Y' structure and for both DVC and LMC the 'T' structure. Money saved from using the 'T' structure in place of 'Y' will be used for additional lighting and security features.

Budget Planning

In accordance with the Governing Board's stated goals to increase total compensation for all employees such that we are in the top one-third of the Bay 10, the Cabinet has started preparing for the 2007-2008 fiscal year budget. Cabinet requested additional information on the total compensation and productivity for all colleges in the Bay 10. Topics included cost cutting measures and revenue enhancement activities.

International Education

The international education budget is under development for 2007-08. Fifty additional international students are enrolled at the colleges this semester, bringing the District-wide total to 1,007.

Marketing Survey

CLARUS Corporation will conduct a complete market assessment for the District and will assist in developing market positioning for the colleges for the future to generate enrollment and ensure that appropriate programs and services are being offered in the service area. Expectations from this survey include:

- the educational needs of the constituencies in the service area;
- an assessment of which needs are currently being met and which needs are not;
- recommendations as to how the District needs to position its colleges to offer the correct mix of programs services and delivery modes to meet the needs in the District; and
- defining each target audience and making recommendations of the best ways to reach target audiences with messaging.

Enrollment Strategies

As part of an overall plan to improve the functionality of the Datatel system, Strata Information Group (SIG) will conduct a review of the Datatel system through focused interviews with users and user groups. These interviews were conducted during the week of February 19-23, 2007. SIG will prepare a report of their findings and recommendations for the Vice Chancellor, Technology Systems Planning and Support.